



Director of Engineering and Operations

“Empowering people and communities so they thrive!”

Saint John Energy is an innovative, customer-centered, distribution utility serving the ratepayers and citizens of Saint John New Brunswick since 1922.

Saint John Energy is guided by the following seven principles: Safety, Results-Driven, Accountability, Customer-Focused, Teamwork and, Honesty, Integrity and Respect. Above all else though, the Safety of our employees and our community is more important than any business interest and is our number one priority.

Applications are invited for the position of “Director of Engineering and Operations”.

The Director of Engineering and Operations provides leadership and directs the Engineering & Operations functions of Saint John Energy. Responsible for all engineering activities, with respect to planning, design, construction, installation and maintenance of the distribution system and ensures its safe and reliable operation. Responsible for the on-going management of operation systems and procedures of Saint John Energy. Responsible for cost control through budget forecasts, tender evaluation and economical procurement.

The Job Duties for this position are:

- Supports the Vision, Mission and Guiding Principles of Saint John Energy.
- Plays a leadership role in development and implementation of project management practices and systems.
- Develops short-term and long-term goals of the Engineering and Operations Departments in consultation with the Vice President.
- Plays a leadership role in asset management.
- Oversees the safe and reliable construction, maintenance and operation of the distribution system.
- Directs and mentors staff, monitors staff performance and evaluates departments' effectiveness.
- Directs the timely preparation of load forecasts and economic analysis in order to determine the required planning and design of construction projects.
- Directs the preparation of operating and capital budgets and manages their implementation when approved.
- Supervises and coordinates the economic design, preparation of specifications and construction of projects
- Makes recommendations to the Vice President on matters of policy, procedures and other technical matters at Saint John Energy.
- Provides technical expertise to other departments and information on how decisions can impact operations.

- Establishes and revises priorities on labor resourcing for design and construction projects.
- Provides leadership in continuous improvement of processes between Engineering and Operations
- Develops balanced long-term labour resourcing plans.
- Responds to public inquiries regarding construction projects and technical questions and represents Saint John Energy in court and expropriation cases.
- Reviews and recommends tenders for approved construction and engineering projects; and prepares, evaluates and recommends major contracts.
- Provides liaison with other companies with respect to the negotiation of agreements.
- Participates with other Senior Management in the development, preparation and implementation of administrative policies and practices.
- Participates in labor negotiations and personnel matters, as required.
- Prepares annual performance reviews and development plans for direct reports.
- Supports the continual improvement, refresh and testing of SJE's Emergency Services Response Plan.
- Provides support as needed during system outages or emergency situations.
- Ensure compliance with industry regulations(e.g., NERC) including environmental health and safety and technical compliance;
- Contributes to the administration and continual improvement of labor relations strategies.

The employment requirements for this position are:

- Must have a minimum of ten to fifteen years' experience in an Engineering or Operating environment, including electric utility operations, transmission or distribution; at least five years of which shall have been in a responsible managerial position.
- Preferable to have supplementary postgraduate courses in business management and/or electric power system operations.
- Class 5 drivers' licence.

Applications, which must include an up to date resume, should be made in writing to Human Resources no later than 3PM on Thursday, February 13th and clearly marked as "Director of Engineering and Operations".

**Saint John Energy
Attention: Dave Horgan, Manager Shared Services
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Saint John NB
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careers@sjenergy.com

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